



COMSTOR GSA ORDERING INFORMATION
ORDERING INSTRUCTIONS FOR AUTHORIZED DEALERS OF:
CISCO

GSA Schedule Number: Include Comstor's GSA Schedule number on all purchase orders;
GS-35F-4389G

Contract Period: Valid Through June 30, 2010

Federal Agency: Ordering Address Remittance Address
Comstor GTRI
c/o GTRI 990 S. Broadway
990 S. Broadway Suite 400
Suite 400 Denver, CO 80209
Denver, CO 80209

(wire transfer information available)

Business Size: Business Size: **Comstor is a Large Business.**

Terms: Prompt Payment: ½% - 10 days. Net 30. Not applicable to Credit Card orders.
Government Credit Cards accepted.

Part Number, Product & Pricing Description: Each order must list accurate part numbers, Comstor product description and correct pricing. For details, see the GSA Schedule Product/Price List, available upon request.

Open Market Items: Open Market (Non Contract) items may be included on GSA Schedule Orders and **must clearly be labeled as such.**

Contract/Agency: Include Contracting/Ordering Officer's phone/fax numbers in purchase order. Also include Agency phone/fax numbers in purchase order.

Shipping: The GSA Contract stipulates FOB Destination within the 48 contiguous states, excluding expedited delivery.

Min/Max Order: Minimum order size is \$50.00.

Credit Cards: Accepted

Warranty: Manufacturer's Standard Commercial Warranty.