

## AUTHORIZED INFORMATION TECHNOLOGY SCHEDULE PRICE LIST

### GERNERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY EQUIPMENT, SOFTWARE AND SERVICES

#### **SPECIAL ITEM NO. 132-8** Purchase of Equipment

FSC CLASS 5820 Two Way Radio Transmitters/Receivers/Antennas  
FSC CLASS 7025 Storage Devices, including Magnetic Storage, Magnetic Tape Storage and  
Optical Disk Storage Network Equipment

#### **SPECIAL ITEM NO. 132-33** Perpetual Software Licenses

FSC CLASS 7030 Information Technology Software

#### **SPECIAL ITEM NO. 132-51** Information Technology Professional Services

FPDS Code D302 IT Systems Development Services  
FPDS Code D306 IT Systems Analysis Services  
FPDS Code D307 Automated Information Systems Design and Integration Services  
FPDS Code D310 IT Backup and Security Services  
FPDS Code D316 IT Network Management Services  
FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

GLOBAL TECHNOLOGY RESOURCES, INC.  
990 S. BROADWAY SUITE 400  
DENVER, CO 80209  
(303) 455-8800  
[WWW.GTRI.COM](http://WWW.GTRI.COM)

CONTRACT NUMBER: GS-35F-0260M

PERIOD COVERED BY CONTRACT: 1/11/08 THROUGH 1/10/2013

*General Services Administration*

*Federal Supply Service*

Pricelist current through Modification # PO-0036 , dated 7-23-2009

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's home page via the internet at <http://www.fss.gsa.gov/>

# GTRI GSA PRICE LIST

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## INFORMATION FOR ORDERING OFFICES APPLICABLE TO ALL SPECIAL ITEM NUMBERS

### SPECIAL NOTICE TO AGENCIES:

#### **Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.fss.gsa.gov](http://www.fss.gsa.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page ([www.fss.gsa.gov](http://www.fss.gsa.gov)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. **Geographic Scope of Contract:** The geographic scope of this contract is the 48 contiguous states and the District of Columbia.

2. **Contractor's Ordering Address and Payment Information:**

**Ordering Address:**

GLOBAL TECHNOLOGY RESOURCES, INC.

990 S. Broadway Suite 400

DENVER, CO 80209

(303) 455-8800

**Payment Address (for payment by check)**

GLOBAL TECHNOLOGY RESOURCES, INC.

990 S. Broadway Suite 400

DENVER, CO 80209

(303) 455-8800

**Payment Address (for payment by wire transfer)**

KeyBank N.A.

1675 Broadway, Suite 300

Denver, CO 80202

FOR: Global Technology Resources Inc.

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Contractors are required to accept the Government purchase card for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Government purchase cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

**(303) 455-8800**

### 3. **LIABILITY FOR INJURY OR DAMAGE**

The Contractor shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

### 4. **Statistical Data for Government Ordering Office Completion of Standard Form 279:**

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 055342690

Block 30: Type of Contractor: A. 8(A) Small Disadvantaged Business

Block 31: Woman-Owned Small Business - No

Block 36: Contractor's Taxpayer Identification Number (TIN): 84-1482895

4a. **CAGE Code:** TKPQ8

4b. Contractor has registered with the Central Contractor Registration Database.

5. **FOB:** Destination

### 6. **DELIVERY SCHEDULE**

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<b>SPECIAL ITEM NUMBER</b>	<b>DELIVERY TIME (Days ARO)</b>
132-8	7-30 Days
132-33	30 Days
132-51	30 Days

b. **OVERNIGHT AND 2-DAY DELIVERY TIMES.** Schedule customers may require overnight or 2-day delivery. When overnight or 2-day delivery is required, the Government will be responsible for payment of the actual freight charge.

c. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry

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within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.
  - a. Prompt Payment: ½% - 10 days, Net 30 days
  - b. Government Educational Institutions: Government Education Institutions are offered the same discount as all other Government customers.
  - c. Other: None
  
8. **Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.
  
9. **Statement Concerning Availability of Export Packing:** Export packing is available at extra cost outside the scope of this contract.
  
10. **Small Requirements:** The minimum dollar value of orders to be issued is \$100.
  
11. **Maximum Order** (All dollar amounts are exclusive of any discount for prompt payment.)
  - a. The Maximum Order value for the following Special Item Numbers (SINs) is \$500,000:  
  
Special Item Number 132-8 - Purchase of Equipment  
Special Item Number 132-33- Perpetual Software Licenses  
Special Item Number 132-51- Information Technology (IT) Professional Services

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### 12. USE OF FEDERAL SUPPLY SERVICE INFORMATION TECHNOLOGY SCHEDULE CONTRACTS. In accordance with FAR 8.404:

Orders placed pursuant to a Multiple Award Schedule (MAS), using the procedures in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under Federal Supply Schedules, ordering offices need not seek further competition, synopsise the requirement, make a separate determination of fair and reasonable pricing, or consider small business set-asides in accordance with subpart 19.5. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined below, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

a. **Orders placed at or below the micro-purchase threshold.** Ordering offices can place orders at or below the micro-purchase threshold with any Federal Supply Schedule Contractor.

b. **Orders exceeding the micro-purchase threshold but not exceeding the maximum order threshold.** Orders should be placed with the Schedule Contractor that can provide the supply or service that represents the best value. Before placing an order, ordering offices should consider reasonably available information about the supply or service offered under MAS contracts by using the "GSA Advantage!" on-line shopping service, or by reviewing the catalogs/pricelists of at least three Schedule Contractors and selecting the delivery and other options available under the schedule that meets the agency's needs. In selecting the supply or service representing the best value, the ordering office may consider--

- (1) Special features of the supply or service that are required in effective program performance and that are not provided by a comparable supply or service;
- (2) Trade-in considerations;
- (3) Probable life of the item selected as compared with that of a comparable item;
- (4) Warranty considerations;
- (5) Maintenance availability;
- (6) Past performance; and
- (7) Environmental and energy efficiency considerations.

c. **Orders exceeding the maximum order threshold.** Each schedule contract has an established maximum order threshold. This threshold represents the point where it is advantageous for the ordering office to seek a price reduction. In addition to following the procedures in paragraph b, above, and before placing an order that exceeds the maximum order threshold, ordering offices shall--

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Review additional Schedule Contractors'

- (1) catalogs/pricelists or use the "GSA Advantage!" on-line shopping service;
- (2) Based upon the initial evaluation, generally seek price reductions from the Schedule Contractor(s) appearing to provide the best value (considering price and other factors); and
- (3) After price reductions have been sought, place the order with the Schedule Contractor that provides the best value and results in the lowest overall cost alternative. If further price reductions are not offered, an order may still be placed, if the ordering office determines that it is appropriate.

**NOTE:** For orders exceeding the maximum order threshold, the Contractor may:

- (1) Offer a new lower price for this requirement (the Price Reductions clause is not applicable to orders placed over the maximum order in FAR 52.216-19 Order Limitations);
- (2) Offer the lowest price available under the contract; or
- (3) Decline the order (orders must be returned in accordance with FAR 52.216-19).

d. **Blanket purchase agreements (BPAs).** The establishment of Federal Supply Schedule BPAs is permitted when following the ordering procedures in FAR 8.404. All schedule contracts contain BPA provisions. Ordering offices may use BPAs to establish accounts with Contractors to fill recurring requirements. BPAs should address the frequency of ordering and invoicing, discounts, and delivery locations and times.

e. **Price reductions.** In addition to the circumstances outlined in paragraph c, above, there may be instances when ordering offices will find it advantageous to request a price reduction. For example, when the ordering office finds a schedule supply or service elsewhere at a lower price or when a BPA is being established to fill recurring requirements, requesting a price reduction could be advantageous. The potential volume of orders under these agreements, regardless of the size of the individual order, may offer the ordering office the opportunity to secure greater discounts. Schedule Contractors are not required to pass on to all schedule users a price reduction extended only to an individual agency for a specific order.

f. **Small business.** For orders exceeding the micro-purchase threshold, ordering offices should give preference to the items of small business concerns when two or more items at the same delivered price will satisfy the requirement.

g. **Documentation.** Orders should be documented, at a minimum, by identifying the Contractor the item was purchased from, the item purchased, and the amount paid. If an agency requirement in excess of the micro-purchase threshold is defined so as to require a particular brand name, product, or feature of a product peculiar to one manufacturer, thereby precluding consideration of a product manufactured by another company, the ordering office shall include an explanation in the file as to why the particular brand name, product, or feature is essential to satisfy the agency's needs.

## 13. **FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS**

**REQUIREMENTS:** Federal departments and agencies acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering offices, shall be responded to promptly by the Contractor.

### 13.1 **FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):**

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of

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Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 **FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):** Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. **SECURITY REQUIREMENTS.** In the event security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency. If any costs are incurred as a result of the inclusion of security requirements, such costs will not exceed ten percent (10%) or \$100,000, of the total dollar value of the order, whichever is less.

15. **CONTRACT ADMINISTRATION FOR ORDERING OFFICES:** Any ordering office, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the Government's convenience, and (m) Termination for Cause (See C.1.)

### 16. **GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

### 17. **PURCHASE OF INCIDENTAL, NON-SCHEDULE ITEMS**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) – referred to as open market items – to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6),

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acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (2) The ordering office contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

### 18. **CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

### 19. **OVERSEAS ACTIVITIES – Not Offered**

### 20. **BLANKET PURCHASE AGREEMENTS (BPAs)**

Federal Acquisition Regulation (FAR) 13.303-1(a) defines Blanket Purchase Agreements (BPAs) as "...a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply." The use of Blanket Purchase Agreements under the Federal Supply Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which reads, in part, as follows:

"BPAs may be established with Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Federal Supply Schedule contracts contain BPA provisions to enable schedule users to maximize their administrative and purchasing savings. This feature permits schedule users to set up "accounts" with Schedule Contractors to fill recurring requirements. These accounts establish a period for the BPA and generally address issues such as the frequency of ordering and invoicing, authorized callers, discounts, delivery locations and times. Agencies may qualify for the best quantity/volume discounts available under the contract, based on the potential volume of business that may be generated through such an agreement, regardless of the size of the individual orders. In addition, agencies may be able to secure a discount higher than that available in the contract based on the aggregate volume of business possible under a BPA. Finally, Contractors may be open to a progressive type of discounting where the discount would increase once the sales accumulated under the BPA reach certain prescribed levels. Use of a BPA may be particularly useful with the new Maximum Order feature. See the Suggested Format, contained in this Schedule Pricelist, for customers to consider when using this purchasing tool.

### 21. **CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Contractor's Reports of Sales and 552.238-76, Industrial Funding Fee, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

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**TERMS AND CONDITIONS APPLICABLE TO PURCHASE OF  
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY  
EQUIPMENT  
(SPECIAL ITEM NUMBER 132-8)**

**1. MATERIAL AND WORKMANSHIP**

All equipment furnished hereunder must satisfactorily perform the function for which it is intended.

**2. ORDER**

Written orders, EDI orders (GSA Advantage! and FACNET), credit card orders, and orders placed under blanket purchase agreements (BPA) agreements shall be the basis for purchase in accordance with the provisions of this contract. If time of delivery extends beyond the expiration date of the contract, the Contractor will be obligated to meet the delivery and installation date specified in the original order.

For credit card orders and BPAs, telephone orders are permissible.

**3. TRANSPORTATION OF EQUIPMENT**

FOB DESTINATION. Prices cover equipment delivery to destination, for any location within the geographic scope of this contract.

**4. INSTALLATION AND TECHNICAL SERVICES**

- a. **INSTALLATION.** When the equipment provided under this contract is not normally self-installable, the Contractor's technical personnel shall be available to the Government, at the Government's location, to install the equipment and to train Government personnel in the use and maintenance of the equipment. The equipment is not self-installable. The charges for such services are outside the scope of this contract.
- b. **OPERATING AND MAINTENANCE MANUALS.** The Contractor shall furnish the Government with one (1) copy of all operating and maintenance manuals which are normally provided with the equipment being purchased.

**5. INSPECTION/ACCEPTANCE**

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any equipment that has been tendered for acceptance. The Government may require repair or replacement of nonconforming equipment at no increase in contract price. The Government must exercise its post acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

**6. WARRANTY**

- a. Unless specified otherwise in this contract, the Contractor's standard commercial warranty as stated in the contractor's commercial pricelist will apply to this contract.

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b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

d. If inspection and repair of defective equipment under this warranty is to be performed, customer shall return the defective equipment to the following address;

GTRI 990 S. Broadway Suite 400  
Denver, CO 80209

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### 7. PURCHASE PRICE FOR ORDERED EQUIPMENT

The purchase price that the Government will be charged will be the Government purchase price in effect at the time of order placement, or the Government purchase price in effect on the installation date (or delivery date when installation is not applicable), whichever is less.

### 8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City or otherwise) covering work of this character, and shall include all costs, if any, of such compliance in the prices quoted in this offer.

### 9. TRADE-IN OF INFORMATION TECHNOLOGY EQUIPMENT

When an agency determines that Information Technology equipment will be replaced, the agency shall follow the contracting policies and procedures in the Federal Acquisition Regulation (FAR), the policies and procedures regarding disposition of information technology excess personal property in the Federal Property Management Regulations (FPMR) (41 CFR 101-43.6), and the policies and procedures on exchange/sale contained in the FPMR (41 CFR part 101-46).

<p style="text-align: center;"><b>TERMS AND CONDITIONS APPLICABLE TO PERPETUAL SOFTWARE LICENSES (SPECIAL ITEM NUMBER 132-33) OF GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY SOFTWARE</b></p>
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#### 1. INSPECTION/ACCEPTANCE

The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any software that has been tendered for acceptance. The Government may require repair or replacement of nonconforming software at no increase in contract price. The Government must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the software, unless the change is due to the defect in the software.

#### 2. GUARANTEE/WARRANTY

a. Unless specified otherwise in this contract, the Contractor's standard commercial guarantee/warranty as stated in the contract's commercial pricelist will apply to this contract.

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b. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

c. **Limitation of Liability.** Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

### 3. TECHNICAL SERVICES

The Contractor, without additional charge to the Government, shall provide a hot line technical support number \_\_\_\_\_ for the purpose of providing user assistance and guidance in the implementation of the software. The technical support number is available from \_\_\_\_\_ 8am MST \_\_\_\_\_ to \_\_\_\_\_ 6pm MST \_\_\_\_\_.

*GTRI Technical Support 303-455-8800 extension 3*

*Hours 8am to 6pm Mountain Standard Time*

### 4. SOFTWARE MAINTENANCE

a. Software maintenance service shall include the following:

The purchase of software maintenance is available for NetScout Systems' software products on an annual basis outside the scope of this contract.

PROMPT PAYMENT DISCOUNT, IF APPLICABLE, SHALL BE SHOWN ON THE INVOICE.

### 5. UTILIZATION LIMITATIONS - (132-33, AND 132-34)

a. Software acquisition is limited to commercial computer software defined in FAR Part 2.101.

b. When acquired by the Government, commercial computer software and related documentation so legend shall be subject to the following:

(1) Title to and ownership of the software and documentation shall remain with the Contractor, unless otherwise specified.

(2) Software licenses are by site and by agency. An agency is defined as a cabinet level or independent agency. The software may be used by any subdivision of the agency (service, bureau, division, command, etc.) that has access to the site the software is placed at, even if the subdivision did not participate in the acquisition of the software. Further, the software may be used on a sharing basis where multiple agencies have joint projects that can be satisfied by the use of the software placed at one agency's site. This would allow other agencies access to one agency's database. For Government public domain databases, user agencies and third parties may use the computer program to enter, retrieve, analyze and present data. The user agency will take appropriate action by instruction, agreement, or otherwise, to protect the Contractor's proprietary property with any third parties that are permitted access to the computer programs and documentation in connection with the user agency's permitted use of the computer programs and documentation. For purposes of this section, all such permitted third parties shall be deemed agents of the user agency.

(3) Except as is provided in paragraph 8.b(2) above, the Government shall not provide or otherwise make available the software or documentation, or any portion thereof, in any form, to any third party without the prior written approval of the Contractor. Third parties do not include prime Contractors, subcontractors and agents of the government who have the Government's permission to use the licensed software and documentation at the facility, and who have agreed to use the licensed software and documentation only in accordance with these restrictions. This provision does not limit the right of the Government to use software, documentation, or information therein, which the Government may already have or obtains without restrictions.

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(4) The Government shall have the right to use the computer software and documentation with the computer for which it is acquired at any other facility to which that computer may be transferred, or in cases of disaster recovery, the Government has the right to transfer the software to another site if the Government site for which it is acquired is deemed to be unsafe for Government personnel; to use the computer software and documentation with a backup computer when the primary computer is inoperative; to copy computer programs for safekeeping (archives) or backup purposes; to transfer a copy of the software to another site for purposes of benchmarking new hardware and/or software; and to modify the software and documentation or combine it with other software, provided that the unmodified portions shall remain subject to these restrictions.

(5) "Commercial Computer Software" may be marked with the Contractor's standard commercial restricted rights legend, but the schedule contract and schedule pricelist, including this clause, "Utilization Limitations" are the only governing terms and conditions, and shall take precedence and supersede any different or additional terms and conditions included in the standard commercial legend.

### 6. SOFTWARE CONVERSIONS – (132-33)

Full monetary credit will be allowed to the Government when conversion from one version of the software to another is made as the result of a change in operating system, or from one computer system to another. Under a perpetual license (132-33), the purchase price of the new software shall be reduced by the amount that was paid to purchase the earlier version.

### 7. DESCRIPTIONS AND EQUIPMENT COMPATIBILITY

The Contractor shall include, in the schedule pricelist, a complete description of each software product and a list of equipment on which the software can be used. Also, included shall be a brief, introductory explanation of the modules and documentation which are offered.

### 8. RIGHT-TO-COPY PRICING

Not available under this contract.

## **TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

### 1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### 2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical

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to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### 3. ORDERING PROCEDURES FOR SERVICES (REQUIRING A STATEMENT OF WORK) (G-FCI-920) (MAR 2003)

FAR 8.402 contemplates that GSA may occasionally find it necessary to establish special ordering procedures for individual Federal Supply Schedules or for some Special Item Numbers (SINs) within a Schedule. GSA has established special ordering procedures for services that require a Statement of Work. These special ordering procedures take precedence over the procedures in FAR 8.404 (b)(2) through (b)(3).

When ordering services over \$100,000, Department of Defense (DOD) ordering offices and non-DOD agencies placing orders on behalf of the DOD must follow the policies and procedures in the Defense Federal Acquisition Regulation Supplement (DFARS) 208.404-70 – Additional ordering procedures for services. When DFARS 208.404-70 is applicable and there is a conflict between the ordering procedures contained in this clause and the additional ordering procedures for services in DFARS 208.404-70, the DFARS procedures take precedence.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering activity using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering activities shall—

(1) Prepare a Request (Request for Quote or other communication tool):

(i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering activity makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials proposal may be requested. The firm-fixed price shall be based on the rates in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other incidental costs related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses. If consideration will be limited to schedule contractors who are small business concerns as permitted by paragraph (2) below, the request shall notify the contractors that will be the case.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering activity should identify the contractors that appear to offer the best value (considering the scope of services offered,

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pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

NOTE: When buying IT professional services under SIN 132—51 ONLY, the ordering office, at its discretion, may limit consideration to those schedule contractors that are small business concerns. This limitation is not applicable when buying supplies and/or services under other SINs as well as SIN 132-51. The limitation may only be used when at least three (3) small businesses that appear to offer services that will meet the agency's needs are available, if the order is estimated to exceed the micro-purchase threshold.

- (i) The request should be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.
- (ii) For proposed orders exceeding the maximum order threshold, the request should be provided to additional contractors that offer services that will meet the ordering activity's needs.
- (iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.
- (iv) Ordering activities should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering activity the opportunity to secure volume discounts. When establishing BPAs, ordering activities shall—

(1) Inform contractors in the request (based on the ordering activity's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) **SINGLE BPA:** Generally, a single BPA should be established when the ordering activity can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) **MULTIPLE BPAs:** When the ordering activity determines multiple BPAs are needed to meet its requirements, the ordering activity should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing the BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the Schedule contractor that represents the best value.

(2) **Review BPAs Periodically:** Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering activity should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering activity's requirement involves both products as well as executive, administrative and/or professional, services, the ordering activity should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

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(e) The ordering activity, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For ordering activity requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

### 4. ORDER

a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks, which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.

b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### 5. PERFORMANCE OF SERVICES

a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.

b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.

c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

### 6. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

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(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

### 7. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

### 8. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

### 9. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

### 10. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

### 11. ORGANIZATIONAL CONFLICTS OF INTEREST

#### a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such

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restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

### 12. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

### 13. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

### 14. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

### 15. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

### 16. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

### 17. DESCRIPTION OF IT SERVICES AND PRICING

#### a. Global Technology Resources, Inc. Technology Service/Labor Descriptions

At GTRI we are committed to helping expand the knowledge of our federal customers while helping advance projects, programs, and overall agency missions and initiatives. Knowing that government agencies are constantly faced with achieving more (with less resources), GTRI strives to assist managers and agencies with process and production improvements through leading Information Technology products, professional services and best-practices.

FPDS Code D302	IT Systems Development Services
FPDS Code D306	IT Systems Analysis Services
FPDS Code D307	Automated Information Systems Design and Integration Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D316	IT Network Management Services
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified***

**All labor descriptions begin on the following page\*\*\***

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## Project Manager

### *Duties:*

Serves as Project Manager for a large, complex task order (or a group of task orders affecting the same common/standard/migration system) and shall assist the Program Manager in working with the Government Contracting Officer (CO), the contract-level Contracting Officer's Representative (COR), the task order level COR(s), government management personnel and customer agency representatives. Provides oversight and technical review of project tasks and provides functional analysis in order to achieve optimal design configurations. Interprets various regulations, policies and other constraints and assess their impact on project costs and schedule. Assists the Program Manager in identifying all required system/software/design changes to be incorporated into project documents as well as configuration management storage processes and databases. Provides direct customer liaison and interaction on project tasks. Develops and maintains a Project Plan. Develops and implements systems and performance strategies. Develops and maintains management controls to ensure the project is completed on time, within budget, and compliant with customer specifications. Ensures that quality assurance and total quality management practices are implemented with regard to the overall project.

### *Qualifications:*

A minimum of a Bachelor's degree in Computer Science, Information Systems, Engineering, Business, or other related discipline. Seven years experience which includes project development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks relevant to the project or task order, proven expertise in the management and control of funds and resources. Possess a thorough knowledge of design requirements and operational procedures for IT systems, applications and relational databases. Proven managerial, supervisory, oral and written communication skills.

### *Waiver of Qualification:*

A Master's degree (in the fields described above) requires only 6 years of relevant experience. A Ph.D. (in the fields described above) requires only 4 years of relevant experience.

## Principal Information Systems Engineer

### *Duties:*

Applies disciplines for the planning, analysis, design, and development of information systems on an enterprise-wide basis. Establishes system information requirements in the development of enterprise-wide or large-scale information systems. Designs architectures to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Analyzes enterprise needs to determine, analyze, and document functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task. Ensures systems are compatible and in compliance with applicable industry standards. Estimates system development costs and schedule using industry-accepted techniques.

### *Qualifications:*

A minimum of a Master's degree in Systems Engineering, Computer Science, Information Systems, Engineering, or other related technical discipline. The position requires a minimum of ten year's experience in information and software systems development, functional and data requirements analysis, systems analysis and design, and documentation. Must have experience in developing functional requirements for complex, integrated systems. Proven managerial, supervisory, oral and written communication skills.

### *Waiver of Qualification:*

With a Bachelor's degree in Computer Science, Information Systems, Engineering, or other related technical discipline and 12 year's general experience, of which 10 years must be specialized experience, a Master's degree is not required.

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## **Senior Information Systems Engineer**

### *Duties:*

Applies disciplines for the planning, analysis, design, and development of information systems on a business-wide basis. Establishes system information requirements in the development of business-wide or large-scale information systems. Analyzes business and user needs to determine, analyze, and document functional and cross-functional requirements. Performs trade and analytical studies. Performs functional allocation to identify required tasks and their interrelationships. Develops interface control specifications. Identifies resources required for each task. Ensures systems are compatible and in compliance with applicable industry standards. Provides daily technical and managerial direction to support staff. Estimates system development costs and schedule using industry accepted techniques.

### *Qualifications:*

A minimum of a Bachelor's degree in Systems Engineering, Computer Science, Information Systems, Engineering, or other related technical discipline. The position requires a minimum of eight year's experience in information and software systems development, functional and data requirements analysis, systems analysis and design, and documentation. Must have experience in developing functional requirements for complex, integrated systems. Proven managerial, supervisory, oral and written communication skills. Experience in managing task financials, contracts deliverables, personnel loading, and contractual management.

### *Waiver of Qualification:*

With 10 years of general experience, of which eight must be specialized experience, a degree is not required. With a Master's degree in Computer Science, Information Systems, Engineering, or other related technical discipline, seven years general experience, of which at least six must be specialized experience, is required.

## **Information Systems Engineer**

### *Duties:*

Analyzes user needs to determine, analyze, and document functional and cross-functional requirements. Assists in the performance of trade studies. Performs functional allocation to identify required tasks and their interrelationships. Assists in developing interface control specifications. Assists in performing trade studies and analysis.

### *Qualifications:*

A minimum of a Bachelor's degree in Systems Engineering, Computer Science, Information Systems, Engineering, or other related technical discipline. The position requires a minimum of five year's experience in functional and data requirements analysis, systems analysis and design, and documentation. Must have experience in developing functional requirements for integrated systems.

### *Waiver of Qualification:*

With five years of general experience, of which three must be specialized experience, a degree is not required. With a Master's degree in Systems Engineering, Computer Science, Information Systems, Engineering, or other related technical discipline, three years general experience, of which at least two must be specialized experience, is required.

## **Principal Network Design Engineer**

### *Duties:*

Engineers functioning in these positions will provide guidance and direction to other staff in the development of the requirements, specifications, and interface documents. This position will require expertise in either LAN or WAN Communications. Experience in multiple protocols and network concepts are required for needs analysis. Sizing of bandwidth and network load-analysis skills required. Experience in the clear derivation of requirements relating to communications control, as well as the associated

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software support requirements are desired. The ability to manage the development of communication modeling to support requirements analysis is required. Conducts site surveys. Assesses and documents current site network configuration and user requirements. Designs and optimizes network topologies. Provides vision into long-term strategy, budgeting, service design, and compliance-testing and migration strategy. Highest level of certification and competencies achieved in the networking field.

### *Qualifications:*

A Bachelor's degree in Computer Science, Information Systems, Engineering, or other related technical discipline and four years of experience is required. Proven oral and written communication skills.

### *Waiver of Qualification:*

With seven to ten years of general experience, of which four must be specialized experience, a degree is not required.

## Senior Network Engineer

### *Duties:*

Translates systems and subsystems designs and detailed designs into fully functioning and architecturally compliant networks. Provides problem resolution, compliance testing and design recommendations. Engineers functioning in these positions will be required to provide guidance and direction to other staff in the development of the requirements, specifications, and interface documents. This position will require expertise in either LAN or WAN Communications. Experience in multiple protocols, bandwidth sizing and allocation, & specialized network concepts is required for best practices on a given project. Knowledge of network security concepts, policies and procedures considered a plus.

### *Qualifications:*

BA/BS in technical/engineering field. This position requires a Senior Engineer with a minimum of ten years experience in communications backbone of which at least four years must be specialized. Specialized experience includes analysis, design, and installation of local and wide area nets; and analysis and installation of communication systems.

### *Waiver of Qualification:*

With a Master's Degree: nine years general experience of which at least three years must be specialized experience is required. With a Ph.D., six years general experience of which at least two years must be specialized experience is required.

## Enterprise Systems Engineer Level 3

Serves as a specialized consultant designing integrated systems and/or application architecture for an organization on an enterprise level. Helps clients define system and application architecture and provides vision, problem anticipation, and problem solving ability. Helps establish system information requirements in the development of large-scale information systems. Designs architectures to include the software, hardware, and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Can troubleshoot large system and application issues. Can serve as lead architect on large, enterprise system deployments.

Requires a bachelor's degree in related field and 7 years of experience.

## Network Engineer Level 3

Serves as a general network consultant for medium size networking infrastructure (CAN, MAN, WAN). Consults with client resources to translate business requirements into technical architectures for feature and functionality. Possesses foundation understanding of multiple network technologies, concepts and protocols. Designs architecture to include the software, hardware and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Can

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serve as technical lead for mid-size network-implementation projects and oversees other technical resources. Provides mid-level troubleshooting for complex network issues.

Requires bachelor's degree in related field, technical certification(s), and a minimum of 5 years experience.

### **Network Engineer Level 4**

Serves as a specialized consultant or architect for complex, enterprise-wide or large-scale networking infrastructure (CAN, MAN, WAN). Consults with client resources to translate business requirements into technical architectures for feature and functionality. Possesses deep understanding of multiple network technologies, concepts and protocols. Designs architecture to include the software, hardware and communications to support the total requirements as well as provide for present and future cross-functional requirements and interfaces. Can serve as technical lead for large network-implementation projects and oversees other technical resources. Provides high-level troubleshooting for complex network issues. Evaluates analytically and systematically problems of work flows and network usage, organization and planning and develops appropriate corrective action.

Requires advanced degree or advanced certifications and 8 years experience.

### **Wireless Engineer Level 3**

Provides consulting and analysis related to the design, development, and implementation of wireless LAN/WAN technologies. Develops test strategies, devices, and system architectures. Can perform a variety of related tasks including design, implementation, testing, training and documentation creation. Has solid experience in wireless networking technologies, vendor compatibility, concepts, best-practices and procedures. Can provide technical leadership and oversight of small to mid-size wireless deployments.

Requires a bachelor's degree, or associate's degree with wireless-specific certification(s), and 4+ years of experience in the field.

### **Wireless Engineer Level 4**

Provides senior-level consulting and analysis related to the design, development, and implementation of wireless LAN/WAN technologies. Develops test strategies, devices, and system architectures. Can perform a variety of related tasks including design, implementation, testing, training and documentation creation. Has extensive experience in wired and wireless networking technologies, vendor compatibility, concepts, best-practices and procedures. Provides technical leadership and oversight of large, enterprise wireless deployments.

Requires a bachelor's degree or associate's degree with wireless-specific certification(s), and 4+ years of experience in the field.

### **Wireless Engineer Level 5**

Provides senior-level consulting and analysis related to the design, development, and implementation of wireless LAN/WAN technologies. Develops test strategies, devices, and system architectures. Can perform a variety of related tasks including design, implementation, testing, training and documentation creation. Has extensive experience in wired and wireless networking technologies, vendor compatibility, concepts, best-practices and procedures. Provides technical leadership and oversight of large, enterprise wireless deployments.

Requires a bachelor's degree, wireless-specific certification(s) and 7+ years of experience in the field.

### **Project Coordinator Level 3**

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Coordinates large IT projects, assisting project management personnel ensuring company resources are utilized effectively. Compiles project status reports, and assists with project and personnel schedules including travel and meetings. Can assist with project budget analysis and data inputs, contractual compliance, and management review material.

Requires a bachelor's degree and at least 5+ years of experience in the field or in a related area.

### **Project Manager Level 1**

The Project manager leads the project organization, tasks and resources as defined by the client contract. Leads small to medium projects. Provides oversight and technical review of project tasks and provides functional analysis in order to achieve optimal design configurations. Interprets various regulations, policies and other constraints and assess their impact on project costs and schedule. Provides direct customer liaison and interaction on project tasks. Develops and maintains a Project Plan. Develops and implements systems and performance strategies. Develops and maintains management controls to ensure the project is completed on time, within budget, and compliant with customer specifications. Ensures quality management practices are implemented with regard to the overall project.

Requires Associates degree and 2 years experience.

### **Project Manager Level 3**

The Project manager leads the project organization, tasks and resources as defined by the client contract. Leads medium to large complex projects and major phases of very large projects. Provides oversight and technical review of project tasks and provides functional analysis in order to achieve optimal design configurations. Interprets various regulations, policies and other constraints and assess their impact on project costs and schedule. Assists the Program Manager in identifying all required system/software/design changes to be incorporated into project documents as well as configuration management storage processes and databases. Provides direct customer liaison and interaction on project tasks. Develops and maintains a Project Plan. Develops and implements systems and performance strategies. Develops and maintains management controls to ensure the project is completed on time, within budget, and compliant with customer specifications. Ensures quality management practices are implemented with regard to the overall project.

Requires Bachelor's degree, project management coursework and 6 years experience.

### **IP Telephony Engineer Level 1**

Serves as a junior consultant and implementation technician for telecommunication technologies including PBX, VoIP, messaging, video and collaboration (paging, fax, emergency systems, display systems, call accounting, call-centers etc). Provides basic planning, design, implementation and training for modern telecommunication systems. Serves as first level troubleshooting resource for small site implementations. Has fundamental understanding of the field's manufacturer, technologies, best practices, and procedures.

Requires minimum associate's degree with and 2-years experience.

### **IP Telephony Engineer Level 2**

Serves as a mid-level consultant and implementation technician for telecommunication technologies including PBX, VoIP, messaging, video and collaboration (paging, fax, emergency systems, display systems, call accounting, call-centers etc). Provides basic planning, design, implementation and training for modern telecommunication systems. Serves as first level troubleshooting resource for small site implementations. Has fundamental understanding of the field's manufacturers, technologies, best practices, and procedures.

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Requires minimum associates degree with and 4-years experience.

### **IP Telephony Engineer Level 3**

Serves as a mid-level consultant or architect for telecommunication technologies including PBX, VoIP, messaging, video and collaboration (paging, fax, emergency systems, display systems, call accounting, call-centers etc). Provides planning, architecture, design, implementation and training for modern telecommunication systems. Consults with client staff to define business requirements and map to technology function and features. Serves as troubleshooting resource for mid-sized telecommunication infrastructures. Well versed with a variety of the field's manufacturers, technologies, best practices, and procedures.

Requires minimum bachelor's degree with specialized telecomm. certifications and 5-years experience.

### **IP Telephony Engineer Level 4**

Serves as a specialized consultant or architect for telecommunication technologies including PBX, VoIP, messaging, video and collaboration (paging, fax, emergency systems, display systems, call accounting, call-centers etc). Provides planning, architecture, design, implementation and training for modern telecommunication systems. Consults with client staff to define business requirements and map to technology function and features. Serves as troubleshooting expert for large, complex telecommunication infrastructures. Well versed with a variety of the field's manufacturers, technologies, best practices, and procedures.

Requires minimum bachelor's degree with specialized telecomm. certifications and 7-years experience.

### **IP Telephony Engineer Level 5**

Serves as a specialized consultant or architect for telecommunication technologies including PBX, VoIP, messaging, video and collaboration (paging, fax, emergency systems, display systems, call accounting, call-centers etc). Provides planning, architecture, design, implementation and training for modern telecommunication systems. Consults with client staff to define business requirements and map to technology function and features. Serves as troubleshooting expert for large, complex telecommunication infrastructures. Well versed with a variety of the field's manufacturers, technologies, best practices, and procedures.

Requires minimum bachelor's degree with specialized telecomm. certifications and 10-years experience.

### **Network Security Engineer Level 4**

Serves as a specialized consultant and implementation expert for network security technologies such as firewalls, intrusion detection/prevention, threat and virus mitigation, access control, secure communications, application control, and event monitoring & correlation. Provides planning, architecture, design, implementation and training for modern security technologies, products, and/or regulatory compliance issues. Consults with client staff to define business requirements and map to technology function and features. Serves as troubleshooting expert for large, complex network security infrastructures. Well versed with a variety of the field's manufacturers, technologies, best practices, and procedures.

Requires minimum bachelor's degree with specialized security certification(s) and 7-years experience.

### **Subject Matter Expert Level 1**

The subject matter expert recognizes and recommends new or emerging technology or software to satisfy functional requirements and processes. Provides highly technical and/or specialized guidance mapping complex technology to business processes and missions related to the subject field. Provides expert

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consultation in one or more areas for the design, development and implementation of technical products and systems. Recognized as technical leader and resource. Recommends alterations and enhancements to improve quality of products and/or procedures regarding open systems and client-service architectures.

Requires a bachelor's degree and may be expected to have an advanced degree in a related area with at least 4 years of experience in the information technology field.

### **Subject Matter Expert Level 3**

The subject matter expert recognizes and recommends new or emerging technology or software to satisfy functional requirements and processes. Provides highly technical and/or specialized guidance mapping complex technology to business processes and missions related to the subject field. Provides expert consultation in one or more areas for the design, development and implementation of technical products and systems. Recognized as technical leader and resource. Recommends alterations and enhancements to improve quality of products and/or procedures regarding open systems and client-service architectures.

Requires a bachelor's degree and may be expected to have an advanced degree in a related area with at least 8 years of experience in the information technology field.

### **Subject Matter Expert Level 4**

The subject matter expert recognizes and recommends new or emerging technology or software to satisfy functional requirements and processes. Provides highly technical and/or specialized guidance mapping complex technology to business processes and missions related to the subject field. Provides expert consultation in one or more areas for the design, development and implementation of technical products and systems. Recognized as technical leader and resource. Recommends alterations and enhancements to improve quality of products and/or procedures regarding open systems and client-service architectures.

Requires both bachelor's degree and an advanced degree or certification in a related area with at least 10 years of experience in the information technology field.

### **Cable Technician**

Daily responsibilities include but are not limited to: installation, termination, and testing of voice/data cables in commercial buildings. Termination includes punching down on 66/110 blocks and on patch panels in communication closets. Technicians are required to own their own basic construction tools such as hard hat, steel toe boots, safety glasses, and a cordless drill. Technician must be able to follow direction with some supervision. Requires high school diploma or equivalent and basic construction experience.

### **Cable Technician 2**

Daily responsibilities are and not limited to: installation, termination, and testing of voice/data cables in commercial buildings. Termination includes punching down on 66/110 blocks and on patch panels in communication closets. Technicians are required to own their own telecom tools, as well as basic construction tools such as hard hat, steel toe boots, safety glasses, and a cordless drill. Technician must be able to work independently for most of the day, with very little to no supervision. Technician must be able to interact with customers on site, and make decisions appropriate for the company and the customer. Technician must be able to read and follow blueprints, shop drawings and as-builds. Requires associates degree or equivalent work experience and 1-2 years as cable technician-I level.

# GTRI GSA PRICE LIST

## USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

### PREAMBLE

Global Technology Resources, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

### COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact:

Glenn Smith      email address: [glenn@gtri.com](mailto:glenn@gtri.com)

Global Technology Resources, Inc. (dba GTRI)

990 S. Broadway, Suite 400

Denver, CO 80209

(303) 455-8800 phone (303) 455-8800 fax



# GTRI GSA PRICE LIST

BPA NUMBER \_\_\_\_\_

(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (Ordering Agency):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The Government estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
  
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

## GTRI GSA PRICE LIST

- (9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.
- (10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## GTRI GSA PRICE LIST

### BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a customer agency requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.